

## CAREER OPPORTUNITY

The General Employees Co-operative Credit Union Limited (GECCU), the largest credit union in St. Vincent and the Grenadines, is seeking to recruit a qualified and experienced professional to join its team as **Risk Officer**.

This position plays a vital role in supporting the implementation and continuous improvement of GECCU's Enterprise Risk Management (ERM) Framework. The successful candidate will contribute to promoting a culture of risk awareness and ensure that risks are actively managed in line with the Credit Union's policies and strategic objectives.

### **Duties include, but are not limited to, the following key responsibilities:**

- Assist with embedding the ERM Framework and promoting a culture of risk awareness across the organisation.
- Maintain and update departmental risk registers and monitor risk treatment actions.
- Support risk owners with risk identification, assessment, and reporting on strategic, operational, financial, and compliance risks.
- Monitor exposures, report emerging risks, and escalate deviations from tolerance levels.
- Compile data and prepare draft risk reports for review by the Risk & Compliance Manager and submission to management and the Board.
- Support the implementation of key risk policies such as Fraud Prevention, Business Continuity, and Cybersecurity.
- Conduct scenario analysis, stress testing, and other risk modelling techniques in line with the ERM policy.
- Coordinate staff engagement and risk awareness training sessions across departments.
- Follow up with departments on agreed risk treatment actions and update registers accordingly.
- Assist in maintaining risk documentation and evidence for internal and external audits.

### **Qualifications and Experience:**

- Bachelor's Degree in Risk Management, Finance, Accounting, Economics, Business Administration, or a related field.
- Professional certifications in CRM (Certified Risk Manager) and CRMA (Certification in Risk Management Assurance) would be an asset.
- Minimum of 3 years' experience in risk management, internal audit, compliance, or related functions in a financial institution.
- Strong analytical, critical thinking, and problem-solving skills.
- Proficiency in Microsoft Office Suite and risk tracking tools.

### **Remuneration:**

Compensation is commensurate with qualifications and experience.

### **Application Process:**

Applicants must submit the following documents:

- Proof of qualifications
- A detailed résumé
- Two letters of recommendation
- A letter of application addressed to:

### **The Human Resources Department**

GECCU Limited  
P.O. Box 1636  
Halifax Street  
Kingstown

Please submit your application via email to [careers@geccu.com](mailto:careers@geccu.com). Alternatively, applications may be dropped off at the main office in Kingstown.

The closing date for receipt of applications is **September 26, 2025**. Please note that only shortlisted applicants will be contacted.