

CAREER OPPORTUNITY

The General Employees Co-operative Credit Union Limited (GECCU), the largest credit union in St. Vincent and the Grenadines, is seeking to recruit a qualified and experienced professional to join its team as **Compliance Officer**.

This position is key to ensuring that GECCU's operations comply with applicable laws, regulations, and internal policies, particularly in areas related to Anti-Money Laundering (AML), Counter-Terrorist Financing (CFT), and Proliferation Financing (PF). The successful candidate will play an important role in transaction monitoring, due diligence, and regulatory reporting.

Duties include, but are not limited to, the following key responsibilities:

- Conduct compliance monitoring activities, including transaction reviews, risk assessments, and control testing.
- Assist with updating and implementing internal compliance policies and procedures.
- Carry out checks to ensure adherence to statutory and regulatory requirements, escalating issues as needed.
- Perform member onboarding and enhanced due diligence reviews for higher-risk accounts.
- Conduct routine screening and investigations related to sanctions, PEPs, adverse media, and unusual transactions.
- Support the preparation and filing of statutory reports such as Suspicious Activity Reports (SARs) and Threshold Transaction Reports (TTRs).
- Maintain the compliance audit trail and monitor evidence for internal review.
- Coordinate compliance-related training sessions and maintain training records.
- Monitor changes in regulatory requirements and assist with communicating updates to staff.
- Support responses to regulatory audits, inspections, or external reviews.

Qualifications and Experience:

- Bachelor's Degree in Banking, Finance, Accounting, Business Administration, or related field.
- AML/CFT compliance certification (ACAMS, ICA, etc.) would be an asset.
- Minimum 1–3 years' experience in a financial institution or regulatory environment.
- Knowledge of AML/CFT frameworks and financial compliance standards.
- Strong analytical, investigative, and communication skills.

Remuneration:

Compensation is commensurate with qualifications and experience.

Application Process:

Applicants must submit the following documents:

- Proof of qualifications
- A detailed résumé
- Two letters of recommendation
- A letter of application addressed to:

The Human Resources Department

GECCU Limited
P.O. Box 1636
Halifax Street
Kingstown

Please submit your application via email to careers@geccu.com. Alternatively, applications may be dropped off at the main office in Kingstown.

The closing date for receipt of applications is **September 26, 2025**. Please note that only shortlisted applicants will be contacted.